

# Office of Faculty Development

### Pathology & Immunology

### **Faculty Mentoring Committee Summary**

Return completed form to mentee

Faculty Mandage	
Faculty Mentee:  Date of Meeting:	
Committee Members Present:	
Committee Members Present.	
Please provide a summary of the meeting. The summary should not score or rank the faculty mentee in any	
way. Be sure to cover all aspects of their academic work (e.g. research, education, clinical, professional	
development, service at the medical school or hospital, service outside of the school, etc.).	
In your summary please consider:	
General summary of topics discussed at the meeting	
<ul> <li>Are there additional resources that the faculty member needs to thrive?</li> </ul>	
What is going well for the faculty member?	
Did the faculty member share concerns?	
Did the committee identify opportunities for improvement or advancement for the faculty	
member?	
Do the service activities and obligations of the faculty member seem aligned with the scope of work	
of the faculty member, and their career goals	

List 1 or 2 recommendations that the committee had for the mentee	
Next Meeting Date:	



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## **Faculty Mentoring Committee Confidential Comments**

Return form to OFD Program Manager, Janet Braun

Faculty Mentee:
Date of Meeting:
Committee Members Present:
Are there any confidential comments you would like to share with the Office of Faculty Development? (These comments will not be directly shared with the faculty member. They will also not be automatically shared with the Division Chief or Department Head. However, please indicate whether there are any aspects you specifically suggest for the OFD to discuss with Division/Department leadership).